



Job Opening: in George Maijo Industries Pvt Ltd

Date: 05th, Nov, 2024

Position Title: GM Finance and Accounts / VP Finance and Accounts

Summary:

We are seeking a highly skilled and experienced General Manager Finance and Accounts to oversee and manage various cross-functional activities related to finance, accounting, taxation, import/export, and operations. The ideal candidate should possess strong competencies in budget management, statutory compliance, internal audits, and relationship management with external agencies and regulatory authorities.

Key Responsibilities:

01. Oversee the centralized Finance and accounting functions for multiple branches across Pan India.
02. Manage Bankers for Working Capital Finance and Term loans.
03. Cash flow planning and management.
04. Annual Budgeting, monthly comparison of Budget and variance analysis.
05. Costing and preparation of MIS reports.
06. Ensure compliance with statutory audits and financial reporting requirements.
07. Conduct regular reviews of financial statements, including P&L accounts and balance sheets.
08. Manage Statutory and Internal Audits.
09. Corporate tax, TDS, TCS and manage filing of returns.
10. GST and manage filing of returns.
11. Handling of Import and Exports, Compliances with Customs, JDFT.
12. Inventory management and control
13. Measuring of Cost under various head and introduce total Cost control systems and constant monitoring of all costs.
14. Sound knowledge on Systems and coordinate for smooth migration to SAP. To establish a foolproof systems and devise methods of control.
15. ROC and MAC compliance with the company secretary, ensuring adherence to regulatory requirements.
16. Identify areas of improvement and implement controls to enhance efficiency and accuracy.
17. Receivable and payable management and control.
18. Knowledge of legal matters.

Qualifications and Skills:

- CA/ ICMA / MBA Finance with above 20 years of experience.
- Catalyst of Cost control, Systems control.
- Strong understanding of central excise matters and other indirect taxation.
- Proficiency in analysing business processes and identifying areas for improvement.
- Strong communication and presentation skills.
- Attention to detail and a commitment to accuracy and compliance.

Interested candidates are invited to contact the following individual for further details:

- **Cont Person:** Sathish R (Manager-HR) **Mobile No:** 7373735601,
Email ID: hrmanager@georgemaijo.com.

Thanking You,

For George Maijo Industries Pvt, Ltd.

Authorised Signature



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